

UNIVERSITY OF MAINE LIBRARIES
APPLICATION FOR STUDENT EMPLOYMENT
FOGLER LIBRARY

WE USE THIS FORM TO GATHER PRELIMINARY INFORMATION WHICH MAY INDICATE
*****ACCEPTABILITY FOR EMPLOYMENT IF A POSITION SHOULD BECOME AVAILABLE.
*****IT DOES NOT MEAN THAT A JOB IS AVAILABLE OR PROMISED.

| | | |
|------|----------|------|
| DATE | SEMESTER | YEAR |
|------|----------|------|

| | | |
|-----------|-------|---------|
| LAST NAME | FIRST | INITIAL |
|-----------|-------|---------|

| | | | |
|----------------------|------|-------|----------|
| LOCAL STREET ADDRESS | CITY | STATE | ZIP CODE |
| | | PHONE | |

| | | | |
|---------------------|------|-------|----------|
| HOME STREET ADDRESS | CITY | STATE | ZIP CODE |
| | | PHONE | |

EMAIL

WORK STUDY NO IF YES: I HAVE BEEN AWARDED FOR

CLASS

EXPECTED DATE OF GRADUATION YEAR

GRADE AVERAGE OF LAST SEMESTER

CREDIT HOURS THIS SEMESTER

WILLING TO WORK DAYS EVENINGS WEEKENDS

NUMBER OF HOURS PER WEEK DESIRED (THE LIBRARY REQUIRES A 10 HOUR PER WEEK MINIMUM)

STUDENTS ARE EXPECTED TO WORK THEIR SCHEDULED SHIFTS DURING FINAL EXAM WEEK. DO YOU FORESEE ANY CONFLICTS OTHER THAN EXAMS?

ON OCCASION, WOULD YOU BE AVAILABLE AS A SUBSTITUTE IN ADDITION TO WORKING YOUR REGULAR SHIFT?

ARE YOU INTERESTED IN WORKING ANY OF THESE BREAKS?

| | | | | |
|-------------|--------------|--------|--------|--------|
| FALL RECESS | THANKSGIVING | WINTER | SPRING | SUMMER |
|-------------|--------------|--------|--------|--------|

EXTRACURRICULAR ACTIVITIES (INCLUDING CLUBS, FRATERNITIES, SORORITIES AND OTHER INTERESTS)

DO YOU FORESEE ANY CONFLICTS BETWEEN THESE ACTIVITIES AND WORKING AT FOGLER LIBRARY?

HOURS AVAILABLE FOR WORK

| | SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|-----------|--------|--------|---------|-----------|----------|--------|----------|
| MORNING | | | | | | | |
| AFTERNOON | | | | | | | |
| EVENING | | | | | | | |

DATE AVAILABLE TO BEGIN WORK

PREVIOUS JOB EXPERIENCE

GIVE A BRIEF DESCRIPTION OF PREVIOUS JOBS YOU HAVE HELD. PLEASE NOTE ANY OFFICE SKILLS, SUCH AS WORD PROCESSING, OR LIBRARY EXPERIENCE, SUCH AS SHELVING, PROCESSING OR SEARCHING.

NAME AND ADDRESS OF MOST RECENT EMPLOYER

SUPERVISOR

PHONE

ARE THERE ANY OTHER SKILLS YOU HAVE TO OFFER?

DO YOU KNOW ANY STUDENTS WHO WORK HERE?

HOW WELL DO YOU WORK UNDER PRESSURE?

HAVE YOU HAD ANY EXPERIENCE DEALING WITH THE PUBLIC?

WHY ARE YOU INTERESTED IN WORKING AT THE UNIVERSITY OF MAINE LIBRARY?